

UNCLAS

MSGID/GENADMIN/COMNAVNETWARCOM/N6//

SUBJ/DUAL DESKTOP AND NON-COMPLIANT LEGACY APPLICATIONS//

REF/A/LEGACY APPLICATION WARFARE VTC 21 JAN 03//

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RMKS/1. THE NAVY HAS EMBARKED ON AN AGGRESSIVE PROJECT FOR THE ELIMINATION OF NON-COMPLIANT LEGACY APPLICATIONS AND DUPLICATE DESKTOPS AT ALL SITES THAT HAVE CUTOVER TO NMCI. REFERENCE A OUTLINED THE DUAL DESKTOP ELIMINATION PROJECT, WHICH HAS THE GOAL OF MINIMIZING THE USE OF NON-COMPLIANT LEGACY APPLICATIONS AND ALL DUPLICATE LEGACY WORKSTATIONS. THE OBJECTIVES OF THE PROJECT ARE:

- A. ELIMINATE LEGACY AND DUPLICATE SEATS
- B. MAXIMIZE EFFORT TO MAKE APPLICATIONS COMPLIANT
- C. MANAGE IMMEDIATE ELIMINATION OF LEGACY DESKTOPS
- D. HAVE NO IMPACT TO MISSION
- E. INSTITUTIONALIZE THE NMCI SEAT ADOPTION PROCESS
- F. IDENTIFY "CUTOVER" AREAS FOR IMPROVEMENT

THE PROJECT WAS AGREED TO IN PRINCIPLE BY ALL PARTICIPATING ECHOLON I & II COMMANDS; HOWEVER, THERE ARE SEVERAL FURTHER REFINEMENTS NECESSARY WHICH WILL BE ADDRESSED BY THE PROJECT TEAM LEAD BY NETWARCOM. TO THE MAXIMUM EXTENT POSSIBLE THE PROJECT WILL USE EXISTING COMMON AUTOMATED TOOLS FOR CAPTURING, TRACKING AND MONITORING PROGRESS TO AVOID THE DEVELOPMENT OF ANOTHER TOOL. IT IS UNDERSTOOD THE EXISTING TOOLS MAY REQUIRE SOME MODIFICATION TO MEET THE PROJECT REQUIREMENTS.

2. THE FOLLOWING OUTLINES THE PROJECT MEMBERS ROLES AND RESPONSIBILITIES:

- A. NETWARCOM N6 - PROJECT LEAD PROVIDING GUIDANCE, DIRECTION, MANAGEMENT AND ACTIVELY MONITOR AND REPORT PROGRESS.
- B. OAB - PROVIDES PROJECT OVERSIGHT AND ENSURES PROGRAM GOALS AND OBJECTIVES ARE MET.
- C. ECHOLON II'S LEAD - PROVIDES ECHOLON II PROJECT EXECUTION MANAGEMENT AND OVERSIGHT ENSURING PROJECT EXECUTION.
- D. SITE LEADS - PROVIDES PROJECT EXECUTION AND MONITORING ENSURING THE ACCURATE REPORTING OF DUAL SEAT CUTOVER ISSUES AND REMOVAL OF LEGACY SEATS IMMEDIATELY.
- E. ISF - ENSURES EACH SEAT IS INSTALLED CORRECTLY AND FUNCTIONING CONSISTENT WITH THE CONTRACT.

3. WEEKLY CLAIMANT/CLAIMANT SITE REPORTS WILL INCLUDE THE FOLLOWING:

- A. TOTAL SEATS ORDER
- B. TOTAL SEATS ACCEPTED
- C. TOTAL SEATS WITH ISSUES
- D. TOTAL NOT DELIVERED (I.E. MISSING, NOT INSTALLED)
- E. CLAIMANT TOP 3 ACTIONS TAKEN AND/OR SPECIFIC ISSUES THAT REQUIRE IMMEDIATE ATTENTION OF NETWARCOM, DIRECTORS OFFICE OR ISF.

4. CURRENT REMEDIATION CATEGORIES:

- A. INCORRECT CONFIGURATION: NUMBER OF SEATS WITH A DOCUMENTED CONFIGURATION ISSUE(S), RECORDED WITH NMCI HELPDESK IN REMEDY SYSTEM (I.E. SEAT SETTINGS, MISSING HARDWARE/ SOFTWARE/ ORDERED APPLICATION)
- B. OPERATIONAL ISSUE(S): NUMBER OF SEATS WITH DOCUMENTED DESKTOP

PERFORMANCE ISSUE(S), RECORDED WITH NMCI HELPDESK IN REMEDY (I. E. LACKING NMCI CAPABILITY, CAN'T PERFORM MISSION FUNCTION)

C. QUARANTINED SEAT: NUMBER OF SEATS DUE TO QUARANTINED APPLICATION (I.E. APPLICATION WHICH HAS FAILED NMCI RULESET)

D. USER REQUEST: NUMBER OF SEATS DUE TO USER REQUEST (SITE CERTIFIED LIST)

E. READY FOR PICK UP: NUMBER OF LEGACY SEATS WAITING ISF PICK-UP (SITE CERTIFIED LIST)

5. IMMEDIATE ACTIONS:

A. ECHELON II'S:

1. CONFIRM CLAIMANT POC'S (PRIMARY AND ALTERNATE) TO PROJECT LEAD WITH TELEPHONE NUMBER AND E-MAIL ADDRESS - NLT 24 JAN 03.

2. VALIDATE/REFINE BASELINE DATA - NLT 31 JAN 03.

3. ENSURE COMMON "DATA SOURCES" ARE BEING UPDATED - CONTINUOUSLY
- NOIS

- HELPDESK/REMEDY

- SITE WORK SHEETS

4. SUBMIT FIRST REPORT USING BEST INFORMATION AVAILIABLE USING THE NEW PROJECT FORMAT LOCATED AT

WWW.NMCI.NAVY.MIL/FEATURES/SEAT_REDUCTION/SEAT_REDUCTION

<http://WWW.NMCI.NAVY.MIL/FEATURES/SEAT_REDUCTION/SEAT_REDUCTION> - NLT 28 JAN 03.

B. ISF:

1. ESTABLISH REMEDY "CODE" TO TRACK DESKTOP INSTALLATION ISSUES - WAITING DATE.

2. REFINED/PUBLISH AN ACCEPTABLE UNIVERSAL "USER ACCEPTANCE" FORM - WAITING DATE.

3. RECONCILE QUARANTINED APPLICATION LIST IN ISFTOOLS WITH DAA REPORT - WAITING DATE.

C. NETWARCOM:

1. CONTACT EACH ECHELON II DESIGNATED POC TO DISCUSS PROJECT GOALS, OBJECTIVES, CONCERNS - NLT 28 JAN 03.

2. REFINED AND PUBLISH COMMON DEFINITION, TERMS AND PROJECT APPROACH WITH DESIGNATED ECHELON II PROJECT TEAM MEMBERS - NLT 7 FEB 03.

3. IDENTIFY INITIAL LEGACY APPLICATION(S) DRIVING LARGE NUMBERS OF QUARANTINED SEATS - NLT 31 JAN 03.

4. CONDUCT INITIAL PROJECT ASSESSMENT NLT 31 JAN 03.

5. THE NEXT VTC WILL BE HELD 11 FEBURARY 2003, 1600-1800 AND HOSTED FROM THE DIRECTOR NCMCI OFFICE IN CPK3 CRYSATL CITY, ARLINGTON, VA. ANY PARTICIPANT REQUIRING VTC SHOULD PROVIDE THE NAME AND TELEPHONE NUMBER AND E-MAIL ADDRESS OF THEIR VTC COORDIANTOR TO CAROL.APPLEGARTH@NAVY.MIL <<mailto:CAROL.APPLEGARTH@NAVY.MIL>>. THE AGENDA WILL BE PUBLISHED VIA SEPARATE CORRESPONDANCE.

6. QUESTIONS SHOULD BE DIRECTED TO THE POC'S ABOVE.//